

## MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County  
Policy Board  
Friday, September 19, 2014, at 8:30 a.m.  
4529 Melrose Avenue, Iowa City, Iowa  
Policy Board Conference Room

DIRECTORS PRESENT:	Iowa City:	Susan Mims
	Johnson County:	Terrance Neuzil
	Coralville:	John Lundell
	Johnson County EMA:	Dave Wilson
	North Liberty:	Chris Hoffman

DIRECTORS ABSENT:	Iowa City:	Tom Markus
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### 1. **Call to order; recognize alternates.**

Susan Mims called the meeting to order. She recognized the alternate as Terry Dickens for Tom Markus, representing Iowa City. Also attending was Tom Jones, JECC.

### 2. **Action to approve minutes of the June 20, 2014, Policy Board Meeting.**

Neuzil made a motion to approve the minutes, seconded by Lundell. Minutes approved.

### 3. **Comments from the public.**

No public attending.

### 4. **Action Item.**

Action to approve Resolution 2014-06, approving a resolution agreement with Priority Dispatch Corporation for ProQA upgrade. Tom Jones described this upgrade as providing a more efficient and standardized way to provide emergency medical dispatching. Jones also said the electronic version would provide a higher level of quality assurance. This upgrade will be paid for using E-911 funds.

Motion to approve the Resolution was made by Pulkrabek, second by Wilson. Motion carried.

### 5. **Action Item.**

Action to approve Resolution 2014-07, approving upgrade to Viper 911 phone system with State of Iowa Wireless Carryover Funds. Jones explained this is an upgrade to the phone system which includes upgrading all of the work stations in communications center. This system upgrade is being paid for by State E-911 grant funds and will not come out of the JECC budget.

Motion to approve the Resolution was made by Hoffman, second by Lundell. Motion carried.

**6. Action Item.**

Action to approve Resolution 2014-08, approving an amendment to Communications Services Agreement with the Department of Corrections 6<sup>th</sup> Judicial High Risk Unit. Jones explained the Department of Corrections will be charged \$100 per month to be billed quarterly for the use of JECSA's IOWA/NCIC connection. This is the amount that JECSA will be charged for adding them to the system, so we are just passing along the cost.

Motion to approve the Resolution was made by Wilson, second by Pulkrabek. Motion carried.

**7. Action Item.**

Action to approve Resolution 2014-09, approving Microwave and Network Upgrade by Harris Corporation. Jones explained the network upgrade options. This upgrade will be paid for using E-911 funds. Jones said that the pricing had increased from the original proposal received. This involves connecting fiber optics to an additional site to JECC, upgrading router modules and relocating the secondary NSC switch. This upgrade will be paid for using E-911 funds and any overage would be paid for out of the pre-approved DPS Backup capital outlay line item. There will not need to be a budget amendment as the funds were already in capital outlay and approved in a prior budget year.

Motion to approve the Resolution was made by Wilson, second by Lundell. Motion carried.

**8. Dedication of the JECC Policy Board Room to the Thomas A. Salm Policy Board Room.**

The family of Tom Salm was present along with the Mayor of North Liberty and other city employees and friends. Susan Mims welcomed the family and others here for the dedication, and spoke of Salm's dedication to the JECC project from the beginning. Also speaking were John Lundell, Lonny Pulkrabek, Dave Wilson and Tom Jones.

**9. Other Business.**

Susan Mims wanted to comment that she, Terrance Neuzil and Dave Wilson met with Tom Jones for his evaluation and it was a positive evaluation. He was given a pay increase retroactive to July 1, 2014. Lonny Pulkrabek asked if they had looked at other similar agencies to see if this was a competitive wage and they had not.

John Lundell commented on the new signage and directions to JECC and EMA being permanently in place and giving great directions to our building.

It was brought up that the Board was not sure if they had ever made a motion to approve Resolution 2014-15 as amended regarding the renaming of the Board Policy Room.

Motion to approve Resolution 2014-05 as amended was made by Lundell, second by Pulkrabek. Motion carried.

**Consider a Motion to adjourn.**

Motion was made by Hoffman, second by Lundell. Meeting adjourned at 9:15 a.m.